

Bryan County Board of Commissioners – July 8, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, July 8, 2014 in Pembroke. The following members were present: Chairman Jimmy Burnsed, Commissioner Jimmy Henderson, Commissioner Wade Price, Commissioner Carter Infinger, Commissioner Noah Covington, and Commissioner Steve Myers. Also present: Interim County Administrator John Grotheer, County Clerk Donna Waters and County Attorney John Harvey.

Chairman Burnsed called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Covington. Everyone joined in the Pledge of Allegiance. Visitors were recognized.

A discussion was held on the **agenda**. A motion was made by Carter Infinger and seconded by Jimmy Henderson to approve the amended agenda. Motion carried unanimously.

A discussion was held on the **minutes** of the June 10, 2014 regular meeting and June 10, 2014 budget work session minutes. A motion was made by Carter Infinger and seconded by Steve Myers to approve the minutes of the June 10, 2014 regular meeting and budget work session meeting. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Steve Myers and seconded by Carter Infinger to approve the consent agenda as amended. Motion carried unanimously.

The following items were listed on the consent agenda:

1. Approval of New Occupational Tax Certificates

- *Kimmy & Lloyd Associates – Lloyd Collins, Shirley Collins & Kimmy Collins
- *Jai Ma Ambe, Inc. – Ashwonkumar Patel
- *Cast Iron Café, LLC – Herbert Davis, Jr.
- *Monica Roche Jones – A’Niya’s Bouncer’s
- *Richard Graves, Sr. – Roofing and Beyond Construction
- *Christy & Doug Kangeter – The Crazy Daisy Store, LLC
- *Doug & Christy Kangeter – A & A Timber/Gator Logging, LLC
- *Doug & Christy Kangeter – 280 Package Shop, LLC

2. Approval of New Alcoholic Beverage Licenses

- *Ashwinkumar Patel – Jai Ma Ambe, Inc. dba El Cheapo
- *Doug & Christy Kangeter – 280 Package Shop, LLC

3. Approval of Tax Refunds

TAVT (Motor Vehicle) Appeals Refunds

Gary Frank Coleman	\$21.93
Kelly Jean Muhlenberg	\$121.50
TOTAL	\$143.43

Dave Wills with ACCG met with the board. He was traveling in this area and stopped by to visit our meeting.

John Grotheer, Finance Director, met with the board to give an update on the 2014 budget. The five year history will be published within the next couple of weeks. Since there is no proposed millage rate increase, a public hearing is not necessary.

Kirk Croasmun, County Engineer, met with the board with several issues.

***Wastewater Treatment Facility Upgrade/Expansion** – The design is ongoing.

***South Bryan LAS Facility** – Installation of effluent piping the underway. Construction is to be completed by September 25, 2014.

***Timber Trail Road/SR 144 Signal** – The signal is in operation. A final walk through of the project was completed on July 1 with the City and Thomas & Hutton in order to prepare final corrective action work list for closeout of contract. As there is a 3 year correction period clause in the construction contract no maintenance bond is necessary. We will be transferring the ownership for the entire Timber Trail right-of-way from SR 144 to Harris Trail Road once the final punch list is satisfactorily completed and the road is accepted by the City of Richmond Hill.

***Belfast Commerce Centre Drive** – Closeout of the contract is underway. Minor grading work and stabilization is to be completed within a week. We will be transferring the ownership for this road once the work is satisfactorily completed and the road is accepted by the City of Richmond Hill, subject to a maintenance agreement with the city.

***Belfast River Road Water Main** – The installation is complete and testing is underway.

***I-95 Interchange Update** – A concept meeting was held on July 1 with representatives from GDOT, Thomas & Hutton, City of Richmond Hill and Bryan County. The purpose of the meeting was to provide an overview of the Concept Report prepared by Thomas & Hutton for the Belfast Keller Road/I-95 Interchange project. Major topics of discussion focused on preliminary design criteria, budget, and limits of construction, ROW, and scheduling. We will need to discuss funding for the lighting of this project at a later date.

***Oak Level Road Well & Lift Station** – Two bids were received on June 30 for this project. As both bids were substantially higher than the estimated cost the project has been re-advertised for bids to be received on August 5. In order to expedite the design review and verify that the specified system will operate in tandem with the existing lift station, Thomas & Hutton is providing on-going review services that we estimate will be approximately \$4000.

John Grotheer, Interim County Administrator, met with the board to discuss several issues.

***Appointment to Coastal Regional Commission** – Mr. Sean Register has served as the non-public representative for Bryan County for the CRC Council. Mr. Register was last appointed to the CRC

Council in July 2013. A motion was made by Carter Infinger and seconded by Noah Covington to re-appoint Sean Register to the CRC Council to serve as the non-public representative for Bryan County. Motion carried unanimously.

***Rental of Bottom Ballpark Community Building** – The Bottom Recreation building is not included in the rental agreements approve several years ago because it belonged to the Richmond Hill Recreation Association. Currently Bryan County maintains the building and the renovations are completed, making it able to rent the facility. A facility rental agreement has been drafted and is presented for the Commissioners consideration. The agreement has been patterned similar to the recently approved Pembroke Senior Center. The Bryan County Recreation department recommends rental rates of \$100 for 4 hours with a \$75 cleaning fee and a \$150 refundable deposit. A motion was made by Carter Infinger and seconded by Steve Myers to approve the rental agreement with a limitation of no more than 40 people to be in attendance at one time. Motion carried unanimously.

***Contract with Pepsi Cola** – The Recreation Department has solicited proposals for cola sales in the South Bryan Recreation Department. Based upon the SBCR review, staff recommends a switch from Coca Cola to Pepsi Cola. A motion was made by Steve Myers and seconded by Jimmy Henderson to approve the contract pending the review by the County Attorney. Motion carried unanimously.

***Appointment of ACCG County Legislative Coordinator (CLC) for Bryan County** – ACCG is requesting each county update the list of county legislative coordinators (CLC). ACCG established the CLC network in 2010 to help improve communications with members while the General Assembly is in session and also throughout the year in assistance with legislative advocacy. The CLC will serve two primary roles: help keep county commissioners and county management updated on legislation of importance to counties and provide county-specific information to ACCG, as requested, to help legislators assess the impact of proposed legislation. ACCG has requested the County Chairman officially designate the CLC be passing a resolution at a commission meeting. Typically, the individual is the Chairman, County Administrator or County Clerk if there is no Administrator. Chairman Burnsed designated the County Administrator to serve as the ACCG County Legislative Coordinator for Bryan County.

A motion was made by Steve Myers and seconded by Carter Infinger to go into **executive session** to discuss pending litigation and personnel. Motion carried unanimously. The Board went into executive session at 6:20 p.m.

The board went back into regular session at 7:10 p.m.

A motion was made by Carter Infinger and seconded by Steve Myers to name the top three candidates for the County Administrator position as Raymon Gibson from Bonaire, Georgia, Ben Taylor from Ashburn, Georgia, and John Grotheer from Pembroke. Motion carried unanimously.

It was the consensus of the board to hold a called meeting on July 22, 2014 at 5:30 p.m. at the Administrative Complex in Richmond Hill to appoint a new County Administrator.

The Chairman declared the meeting adjourned at 7:20 p.m.