

Bryan County Board of Commissioners – February 11, 2014

The regular meeting of the Bryan County Board of Commissioners was held on Tuesday, February 11, 2014 in Richmond Hill. The following members were present: Chairman Jimmy Burnsed, Commissioner Carter Infinger, Commissioner Noah Covington, Commissioner Jimmy Henderson, Commissioner Steve Myers, and Commissioner Wade Price. Also present: County Administrator Ray Pittman, County Clerk Donna Waters, and County Attorney John Harvey.

Chairman Burnsed called the meeting to order at 5:30 p.m. Invocation was given by Commissioner Jimmy Henderson. Everyone joined in the Pledge of Allegiance.

A discussion was held on the **agenda**. A motion was made Jimmy Henderson and seconded by Carter Infinger to approve the agenda with the removal of one item and addition of two items. Motion carried unanimously.

A discussion was held on the **minutes** of the January 8, 2014 Joint Meeting, January 14, 2014 Regular Meeting, January 27, 2014 Called Meeting and January 27, 2014 Workshop. A motion was made by Carter Infinger and seconded by Steve Myers to approve the minutes as printed. Motion carried unanimously.

A discussion was held on the **consent agenda**. A motion was made by Wade Price and seconded by Jimmy Henderson to approve the consent agenda as printed. Motion carried unanimously.

The following items were listed on the consent agenda:

**1. Approval of New Occupational Tax Certificates**

- \*April Sawyer – Saltwater Co. Boutique
- \*Maria Pruden – M & R Ranch – Performance Horses of Georgia

**2. Approval of Tax Refunds Due to Appeals in January**

<u>Name</u>	<u>Map &amp; Parcel</u>	<u>Amount</u>
George S. Zier	065-020.02 (2013)	\$496.74
Hubert & Ellen O'Bannon	0549-057 (2013)	\$772.40
Robert & Sherrill Mobley	0549-133 (2012)	\$59.60
TW Smile LLC	0601-206.03 (2011)	\$537.97
Timothy Knight	0544-107 (2013)	\$1,542.77
Kenneth & Frances Rogers	0547-013 (2013)	\$2,368.43
Franklin Crosby Trust	0544-074 (2013)	\$688.02
<b>TOTAL</b>		<b>\$6,465.93</b>

**TAVT (Motor Vehicle) Appeals**

Randy Lanham	\$35.75
John A. Frame, II	\$86.88
Robert L. Linton, Jr.	\$427.38

Robert Scott Flint

\$128.70

**TOTAL**

**\$678.71**

**Andrew Jones** met with the board under public comments to discuss the **speed limit on Rathlin Road**. The speed limit is currently 35 mph, but he feels this is too high for a residential area. He would like to see the speed limit reduced to 25 mph. Mr. Jones was told the board would review this further.

A discussion was held on an **appointment to the Bryan County Library Board**. Mr. Dallas Daniels has resigned from the Library Board. His term expires on June 30, 2015. The Statesboro Regional Library has recommended Mr. Peter Fox be appointed to the board. A motion was made by Jimmy Henderson and seconded by Noah Covington to appoint Mr. Peter Fox to serve the remainder of Mr. Dallas Daniel's Library Board term, which will expire on June 30, 2015. Motion carried unanimously.

A discussion was held on **Sunday alcohol sales**. Reverend Clarence Jackson and Reverend Carlton Cooper spoke in opposition to the sale of alcohol on Sundays. A motion was made by Jimmy Henderson and seconded by Carter Infinger to deny the request to put Sunday alcohol sales on the ballot for the citizens to vote on. Voting for: Henderson and Infinger. Voting against: Price, Covington and Myers. Motion did not carry. A motion was made by Noah Covington and seconded by Steve Myers to approve putting the request to put Sunday alcohol sales on the November ballot for the citizens to vote on. Voting for: Covington, Myers & Price. Voting against: Henderson and Infinger. Motion carried. Commissioner Price stated we are not approving Sunday alcohol sales, but putting it on the ballot for the citizens to vote on and decide if they want Sunday alcohol sales.

**Kirk Croasman, County Engineer**, met with the board to give an update on several projects.

**\*South Bryan LAS Facility** – The design for this project is complete. A bid opening is scheduled for February 25. A letter of recommendation for the award will go to Board of Commissioners at the March 11 meeting.

**\*Belfast Commerce Center Drive** – Bids were received on February 7 for the construction of Belfast Commerce Center Drive. Five (5) bids were received. The low bidder was East Coast Asphalt in the amount of \$297,995.36, with an alternate bid of \$282,181.68 for an alternate paving section. A motion was made by Carter Infinger and seconded by Wade Price to approve the low bid from East Coast Asphalt with an amount not to exceed \$297,995.36. Motion carried unanimously

\*First Reading on **Ordinance Revision to Chapter 13, Article IX, Section 901** regarding the reduction of subdivision maintenance bond period from three (3) years down to one (1) year.

\*First Reading on **Ordinance Revision to Chapter 19, Article 15, Section 1507** regarding the reduction of subdivision maintenance bond period from three (3) years down to one (1) year.

\*First Reading on **Ordinance Revision to Chapter 19, Article 9, Section 902** regarding minimum driveway separation requirements on high speed roads.

A motion was made by Carter Infinger and seconded by Wade Price to close the regular meeting to hold a **planning & zoning public hearing**. Motion carried unanimously.

Chairman Burnsed called the public hearing to order at 6:30 p.m.

\*Public Hearing on **Text Amendment for TA # 101-14 "Towing and Recovery"** – No one was present to speak on this public hearing.

A motion was made by Steve Myers and seconded by Carter Infinger to close the public hearing and go back into **regular session**. Motion carried unanimously.

Chairman Burnsed called the regular meeting back to order at 6:38 p.m.

**Text Amendment TA # 101-14** – Currently Bryan County allows HBO and HOP Zoning Actions and Business Licenses Approval for towing and wrecker businesses without the requirement of mandating the towing and wrecker business having storage facilities. The proposed change will require towing and wrecker services have designated storage facilities for their business. A motion was made by Steve Myers and seconded by Noah Covington to approve text amendment as revised. Motion carried unanimously.

#### **Section 1005. Towing and Recovery Service Operation**

Any person applying for a Business License for towing and/or for a wrecker service should provide, previous to the issuance of the License, documentation which indicates ownership of or a contract with a storage facility for vehicles that is approved by the Planning and Zoning Department.

**Preliminary Plat and Construction Plan Approval** for Lot Pros, LLC for Woodland Trail Subdivision. The property is a 40.314 acre tract located on the southern side of Oak Level Road, Map & Parcel #063-001.01, zoned R-1. The proposed development is 35 lots with approximately 8 acres of open space including two detention ponds. Commissioner Myers requested the fencing facing the highway should be uniform. A motion was made by Carter Infinger and seconded by Wade Price to approve subject to Engineer comments and hooking onto Bryan County Water & Sewer and standardize fencing facing highway. Motion carried unanimously.

**Ray Pittman, County Administrator**, met with the board with several items.

\***Personnel Policy Revision** – The County's current personnel policy does not allow internal job postings. In many cases, Bryan County has existing staff which may be qualified and desire to fill existing job vacancies within the county. However, this opportunity is not available since all vacant jobs are to be advertised on the open market. A change to our personnel policy could allow for internal job posting prior to advertising in the open market. A motion was made by Carter Infinger and seconded by Steve Myers to approve the revision to the personnel policy. Motion carried unanimously.

"Copy Revision"

**\*Daniel Defense Expansion** – Daniel Defense has been a staple in our Interstate Centre Industrial Park since 2009. They currently are the largest private employer in Bryan County and pay an average wage of \$27.16. Daniel Defense has selected Bryan County's Interstate Centre for their expansion. The expansion within Interstate Centre will consist of adding 120 jobs and adding approximately \$20.5 million of capital investment within Bryan County over the next five years. As part of the expansion, Daniel Defense has proposed a Loop Road, which the DOT has committed to fund \$120,000. Typically, Bryan County performs the clearing, grubbing, grading and earthwork for roads of this nature which are located within county right-of-way. The road design, testing, survey, staking, bidding, grassing and materials necessary for sedimentation and erosion control shall be performed by others. The request is to consider waiving water and sewer connection fees and permit fees and also allowing public works to clear, grub, grade and earthwork for the proposed Daniel Defense Loop Road. A motion was made by Noah Covington and seconded by Carter Infinger to approve the incentive package. Motion carried unanimously.

**\*Bertha Harvey Road Right-of-Way** – Ms. Mary F. Ricketson request the Board of Commissioners considers removing the dirt road running through her property from Public Ownership to Private Ownership. She has stipulated the maintenance of the road will be her sole responsibility as the owner. The road has no identified or designated right-of-way and the road is considered prescriptive. The staff will proceed with public notice on having this road abandoned and will bring back before the board once all requirements are met.

**\*Interstate Centre II Loan Refinancing** – The Development Authority's \$5.3 million loan related to the development and land purchase for Interstate Centre II – Public Private joint venture between Bryan County Development Authority and TPA is expiring. Bryan County received competitive bids for the refinancing and the lowest qualified bidder was the Savannah Bank. Their bid proposal proposed a 7 year, 2.15% loan amortized over 15 years. The loan is taxable. The current Interstate Centre II loan expires at the end of February and has an interest rate of 4%. A motion was made by Jimmy Henderson and seconded by Steve Myers to approve the resolution and intergovernmental agreement with the Development Authority and authorize the Chairman to execute. Motion carried unanimously.

**\*Quit Claim Deed** – The Development Authority is requesting the County do a quit claim deed of the lift station back to the Development Authority, which will save the county funds. A motion was made by Noah Covington and seconded by Carter Infinger to approve the quit claim deed of the lift station to the Development Authority. Motion carried unanimously.

**\*Bryan County Employee Directory** – Getting to know each employee in the county is very important for Department Heads, Administrators and Commissioners. However, this task is extremely difficult when one does not interact with all employees on a regular basis. An Employee Directory is one approach to help achieve this goal. The staff recommends an Employee Directory be created for the county employees. The directory would have the employee's picture, name, title, work department, contact information, phone number and emergency contact name and number. This information is privileged and may be redacted when freedom of information open records request are received. A

motion was made by Carter Infinger and seconded by Noah Covington to approve the creation of a Bryan County Employee Directory to be used for internal purposes only. Motion carried unanimously.

**\*Safety & Wellness Committee** – Bryan County participates in the Local Government Risk Management Services (LGRMS) programs and has received a \$1,000 grant from them for Wellness within the workplace. In the past we have had a Safety Committee, which meets the requirements for us to receive the discount on our Worker's Comp and Liability Insurances. It is with the recommendation from LGRMS, that we establish one committee for both the Safety and Wellness requirements. The committee is to consist of the County Administrator, the Safety Coordinator, the Wellness Coordinator, 2 Department Heads (volunteers) and 4 hourly paid employees (volunteers). All volunteers on the committee are to be rotated every 3 years. The purpose of this committee in regards to safety is to review our safety manual, review offices for safety, review accidents, and make suggestions to increase safety. The purpose of this committee in regards to wellness is to discuss and make suggestions to enhance the wellness of our employees; to participate in events the committee helps to establish for the employees in regards to wellness. The committee will consist of: Ray Pittman, Buddy Shuman, Sally Shuman, Freddy Howell, Liz Lynn, Taylor Gambill, Angel Page, Christine Bulloch and an employee from the Sheriff's Department. A motion was made by Wade Price and seconded by Jimmy Henderson to approve the establishment of the Bryan County Safety and Wellness Committee. Motion carried unanimously.

Mr. Pittman reported we have received our three (3) ambulances this week and everyone is pleased with them.

Chairman Burnsed declared the meeting adjourned at 6:55 p.m.