

**BRYAN COUNTY
DEPARTMENT OF PLANNING AND ZONING
P. O. BOX 1071
PEMBROKE, GA 31321
(912) 653 – 3893**

HOME OCCUPATION PERMIT

REQUIRED ITEMS:

- Completed Application**
 - \$75.00 Application Fee Payable to Bryan County Planning and Zoning Dept.**
 - Plat or Deed in reference to the Property that includes the Clerk of Court's Recording Stamp.**
 - Copy of Business license or application.**
 - Name and address of all adjoining property owners. (includes property across the street)**
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- Permitted in the following Zoning Districts: A-5, AR-2.5, AR-1.5, and AR-1, R-1 CD, and R-30 CD.**
 - No disturbance or offensive noise, vibration, smoke, dust, odor, heat, glare, traffic hazard, unhealthy or unsightly conditions or nuisance shall be created by a Home Occupation.**
 - On an annual basis, the holder of a Home Occupation Permit shall certify to the Planning Director that there has been no change in the Home Occupation as originally permitted.**
 - If the scope of the Home Occupation changes or complaints are filed with the Planning Director, the Planning Commission may reconsider any previously granted Home Occupation Permit.**
 - Applicants must maintain a current Bryan County License in order for the Home Occupation to be effective.**

I certify that I understand the above statements and I agree to comply with all Bryan County Ordinances relevant to the operation of this Home Business Office.

Applicant's Signature

Date

The Department may request additional information which must be supplied in a timely manner to process the application.

BRYAN COUNTY
DEPARTMENT OF PLANNING AND ZONING
HOME OCCUPATION PERMIT APPLICATION

Date Received: _____

Applicant: _____

Applicant's Address: _____

Applicant's Phone No.: _____ **Fax No.:** _____

Owner of the Property: _____

Owner's Address: _____

Owner's Telephone No.: _____ **Fax No.:** _____

Location of Property: _____

Tax Parcel Number (PIN): _____ **Present Zoning:** _____

Existing Structure and/or Use of Property: _____

Name of Proposed Business: _____

Nature of Business (explain): _____

Applicant's Signature **Date**

Signature of Notary Public **Date** **(Notary Seal)**

**BRYAN COUNTY
DEPARTMENT OF PLANNING AND ZONING
HOME OCCUPATION PERMIT APPLICATION
SUPPLEMENTAL INFORMATION SHEET**

YES NO

- | | | |
|-----|-----|---|
| ___ | ___ | 1. Will the Home Occupation alter the residential character of the dwelling? |
| ___ | ___ | 2. Will the Home Occupation take up more than 25% of the gross floor area of the total dwelling? |
| ___ | ___ | 3. Will any accessory building be used in connection with the Home Occupation? If so, please describe. |
| ___ | ___ | 4. Please fully describe the materials to be stored in the accessory building, including all chemicals, mechanical and electrical equipment. (Use a separate sheet if necessary) |
| ___ | ___ | 5. How many non-residents will work in the home? _____ |
| ___ | ___ | 6. Will any products be displayed that are visible from the road? |
| ___ | ___ | 7. Will any products that are not made on the premises be sold here? |
| ___ | ___ | 8. Will any machinery greater than one (1) horsepower or any machinery which causes interference in the communication reception of others be used? |
| ___ | ___ | 9. Will any vehicles be used in connection with the Home Occupation? If so, please describe: _____ |
| ___ | ___ | 10. Will any business related vehicles be on site at any given time? If so, please estimate the total number (including clients, patrons, and employees) _____ |
| ___ | ___ | 11. Will any signs be used to identify the business? If so, please describe: |

I certify the truthfulness of the above answers to this application for a Home Occupation Permit.

Applicant's Signature

Date

**Planning and Zoning Department may request supplementation.*